

Assigning a Tap n' Go Tag to a New User



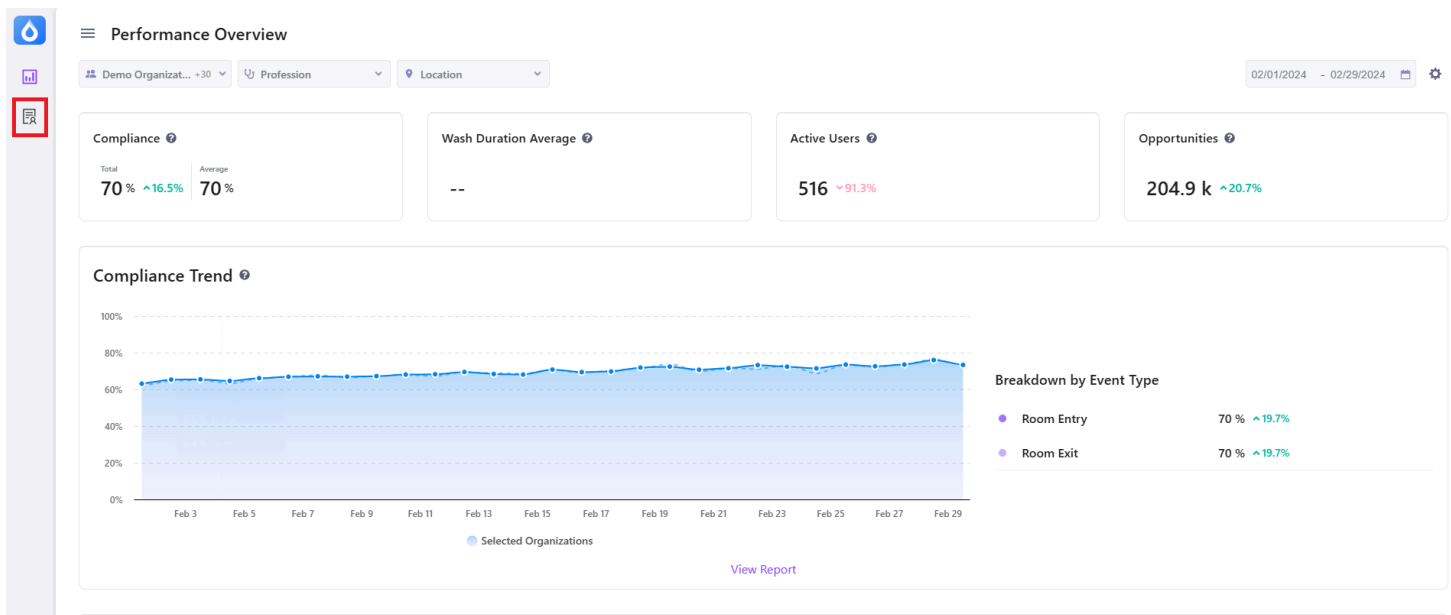
Vitalacy Specialist
11 days ago Updated

Vitalacy is excited to announce Tap n' Go, a new feature that will make checking out SmartClips and SmartBands even easier. This guide will walk you through the steps on how to assign a new Tap n' Go Tag.

Please note: Tap n' Go is not yet available at all facilities with SmartClips and SmartBands. If you have any questions about this feature, please don't hesitate to contact us at help@vitalacy.com.

Step One: Navigating to the NFC Tags Page

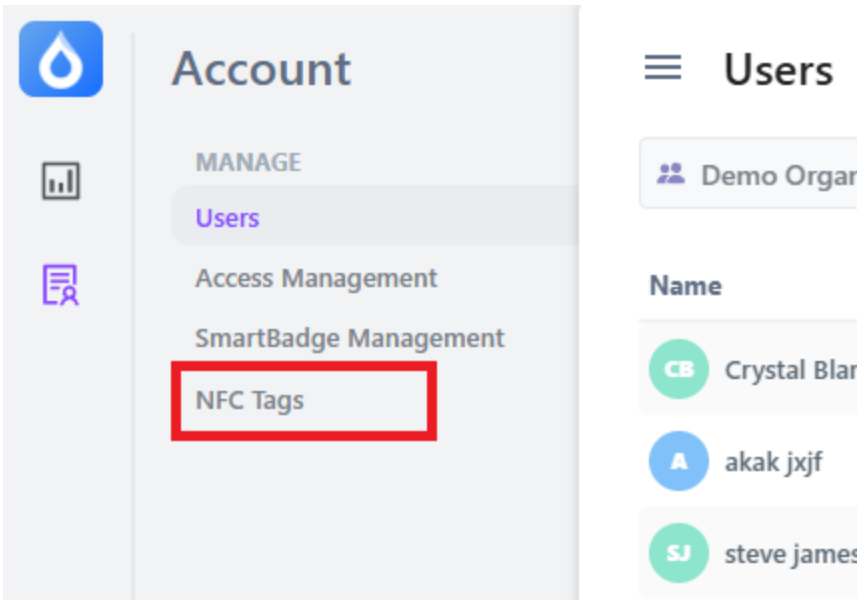
Once you are logged into the Vitalacy Web App, find the 'Accounts' tab in the navigation panel on the left side of the page.



In the 'Accounts' menu, select the menu option to view the options.

Name	Username	Employee ID	Organization	Profession	Permissions Template	Status	Email	Device	Created	Actions
Crystal Blanda	demouser	Ny70zAVy3j	Demo Organization Demo OT	Registered Nurse	Individual User	Activated	Freida.Dare@gmail.com	N/A	01/02/24	...
akak jxjf	askkvn	kscns	Demo Organization	Accreditation Coordinator	Admin	Activated	akak_jxjf_ev5e0A2@vitalacy.com	N/A	02/27/24	...
steve james	steve.james	1234	Demo Organization	Registered Nurse	Admin	Activated	0664e234-est7-4b5b-a013-df5e1c...	N/A	04/04/24	...
test mattbolton	matbto	123456	Demo Organization	Admin Asst Dept Head	Individual User	Activated	4ee2e0e7-0623-4bca-a46e-c358b...	N/A	04/18/24	...
mattbolton test	mimmmmbb...	12568908	Demo Organization	Accreditation Coordinator	Individual User	Activated	e7a02c33-87dd-4b0c-9d81-355fb...	N/A	04/18/24	...
Shanon Wintheiser	Maribel95	KjlulaDUUc	Demo Organization Demo 2nd Floor Med/Surg Wound	CNA	Individual User	Activated	Macie39@gmail.com	N/A	01/02/24	...

From there, select the 'NFC Tags' option.

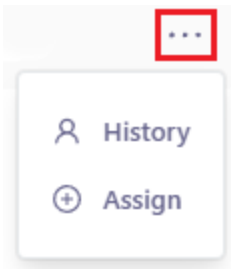


Step Two: Assigning a New NFC Tag

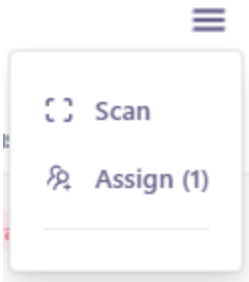
Now that you have navigated to the NFC Tags page, you can begin assigning new NFC Tags. First, you can use the 'Search' option at the top of the page to search for the NFC ID on your NFC Tag.



Once you have found the NFC Tag you are looking for, select the three ellipsis button then select 'Assign' from the dropdown menu.



Pro Tip: Alternatively, you can use your computer's camera to scan the NFC Tag and assign it immediately.



From the 'Assign' tab you can search for the user you want to assign a new NFC Tag.

Assign 1 false



Demo Organizat... +30 ▾

- Unassigned Users**
- MT** mattbolton test
Accreditation Coordinator
 - TM** test mattbolton
Admin Asst Dept Head
 - SJ** steve james
Registered Nurse
 - A** akak jxjf
Accreditation Coordinator
 - OJ** Orlando Johnson
Nurse Extern
 - MK** Mireya Konopelski
Nurse Extern

- Unassigned Nfc Tags**
- 0464CA5A301290AAA002

Previous Next showing 1 to 6 of 806 entries

Previous Next showing 1 to 1 of 1 entries

1 undefined 0 Users
Remaining Selected

Assign

Contact Support

For continued help and support, please contact us at help@vitalacy.com 😊